

# JOB VACANCY: YARDMAN/GENERAL OPERATIVE

We are recruiting for a Yardman/General Operative to carry out predominantly manual labour dealing with day-to-day cleaning and maintenance. You must be able to work diligently with minimal supervision and be able to follow instructions. From time to time, work of a different nature may be available in other areas of the site as part of the company's commitment to the training and development of the workforce.

**LOCATION:** Manchester

**WORKING HOURS:** 43.75 hours per week, 07:45 - 17:00 Monday to Friday.

**CONTRACT TYPE:** Permanent

## KEY RESPONSIBILITIES:

- Keeping to Health and Safety rules and complying with safe working practices at all times
- Wearing Personal Protective Equipment (PPE) and clothing in line with company policy
- Conveyor belt picking
- Removing blockages from machinery
- Keeping areas clean and free from any hazards
- Shovelling and cleaning of all waste materials and dirt
- Moving items with a Forklift as requested (must be suitably qualified)
- Maintenance of site buildings and surfaces when required
- Directing high volume vehicular traffic on entry and exit to the site
- Directing all vehicles to appropriate tipping areas, ensuring safe tipping procedures
- Liaising with drivers and weighbridge operators
- Carrying out any additional duties that may be reasonably requested from time to time
- Complying with Company policies and procedures as defined in the Employee Manual and the post holder's terms of employment

## KEY COMPETENCIES:

- Basic literacy and numeracy skills
- Ability to understand signage and verbal instructions primarily for reasons of Health and Safety
- Good interpersonal skills
- Ability to work with a team
- Ability to work on own initiative if required
- Excellent time keeping and attendance
- Compliance with all aspects of the Employee Manual
- CMS Certificate of Competence in relevant modules

## ESSENTIAL SKILLS

- Ability to read signs, forms, instructions, manuals applicable to the role

## DESIRABLE SKILLS

- GCSE grade D or above in English and Maths

**APPLICATIONS:**

Please either complete an [application form](#) or email your CV and covering letter to: [recruitment@s-norton.com](mailto:recruitment@s-norton.com)

Alternatively, please post your covering letter and CV to:  
HR Department, S. Norton, Bankfield House, Regent Road, Liverpool L20 8RQ

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NO AGENCIES PLEASE.