

JOB VACANCY: PRODUCTION MANAGER

We have an exciting new job opportunity for a Production Manager. The role is based on the main shredder production site in Manchester and involves the day to day running of all processing/ reprocessing equipment and supporting operations. The post holder will work collaboratively with the Site Manager, Process Engineer, and other Line Managers, ensuring all site objectives are completed in a timely manner and relevant targets are met. This may involve working beyond normal contracted hours and 'on call' as required to fulfil the needs of the role.

LOCATION: Trafford Park, Manchester

WORKING HOURS: 43.75 hours per week, 07:45 - 17:00, Monday to Friday.

CONTRACT TYPE: Permanent

KEY RESPONSIBILITIES:

- Overseeing the efficient 'day to day' running of the site, working with the various Line Managers to achieve daily objectives/ targets.
- Ensuring compliance with Quality, Environmental and Health & Safety standards in force at any given time, ensuring all workers follow safe working practices.
- Management of the workforce, including their performance, on a day-to-day basis, using all available resources including appraisals, and fostering good working relationships with colleagues, interested parties and members of the site management team.
- A daily on-site presence will be required. Ensuring staff are fulfilling their duties/ responsibilities and the highest levels of housekeeping, site organisation and operational efficiency are achieved at all times.
- Ensuring the site is correctly resourced through appropriate recruitment and retention of staff – working with the Site Manager to obtain approval for recruitment requisitions.
- Liaising with the Transport Department on a 'day to day' basis to ensure correct movement of materials to fulfil the sites production objectives.
- Full responsibility for production on relevant static plant - achievement of KPIs, labour organisation/ planning.
- Working collaboratively with the sites Maintenance Team to ensure maximum uptime on all static/ mobile plant via completion of TPMs and PMs, as appropriate.
- Full responsibility for receiving inspection and turnaround of material deliveries on site.
- Full responsibility for 'day to day' fulfilment of the site's HSEQ requirements, including ensuring staff competency/ training, completion of relevant compliance inspections, incident reporting and investigation and correct implementation of company safe working procedures at all times.
- Generate management reports/ attend site meetings about site performance for Production, HSEQ, Stock Management and any other aspect of site operations, as directed by the Site Manager.
- Support the Site Manager, as directed, to achieve the site's strategic goals, in accordance with broader company strategy.
- Liaise with internal stakeholders and 3rd parties, including regulatory authorities, customer representatives, as required and/ or directed by the Site Manager.
- Contractor management, as required.

- Carry out any additional duties that may be reasonably requested from time to time.
- Comply with Company policies and procedures as defined in the Employee Manual and the post holder's terms of employment.

PERSON SPECIFICATION

- Experience: Ideally from a Scrap Metal background but not a pre-requisite. Experienced and accomplished Production Managers/ Line Managers from the wider Waste and Recycling industry will be considered.
- Drive Results: The individual is achievement orientated and has proven experience in achieving results even under tough circumstances, with a proven track record in safely leading operational sites.
- Action Orientated: Taking on tasks, new opportunities, and tough challenges with a sense of urgency, high energy, enthusiasm and in a planned and safe manner.
- Be Resilient: Rebound from setbacks and adversity when facing difficult situations.
- Collaborate: Build partnerships with other departments/ sites and work collaboratively with others to meet shared business goals.
- Mentor / Coach: Well developed people management skills and motivated to support the development and performance of others through empowerment and accountability, with a proven ability to lead the professional development of teams and direct reports.
- Persistence: Be energised by new, tough assignments and overcome obstacles to achieve stretching work objectives.
- Focus: Detect patterns and trends in performance and implement corrective actions when required to achieve desired outcomes.
- Balanced: Is able to balance time proportionately between simultaneously maintaining visibility of site operations and managing office-based activities.
- Composed: The ability to remain calm when managing abnormal or emergency situations.

KEY COMPETENCIES

- Excellent people skills and the ability to manage and develop others.
- The ability to develop good working relationships with colleagues, customers, and other business contacts.
- Professional in all aspects of work including but not limited to relationships with customers and other professionals.
- Excellent time management and organisational skills.
- The ability to work under pressure using own initiative, managing multiple tasks and meeting deadlines.
- Clear effective communicator; in person, in writing and on the telephone .

ESSENTIAL SKILLS

- Proven track record of working in a comparable role.
- The ability to deliver verbal and written reports.
- Educated to GCSE level or equivalent with good literacy and numeracy.
- IT Literate with the ability to use a range of packages applicable to the role.
- A commitment to upskill as required to meet the changing needs of the business.
- Full, clean driving license.

DESIRABLE SKILLS (training will be provided during the on-boarding process in these areas):

- Knowledge of plant machinery including but not limited to material handlers, wheel loaders and static plant such as metal shredders, shears.
- A working understanding of environmental requirements within the metal recycling industry.
- WAMITAB certification in a range of relevant modular elements.
- Health & Safety and / or First Aid Qualification (IOSH, NEBOSH etc.).
- Relative experience in environmental controls applicable to metal recycling and other associated processes.

APPLICATIONS:

Please register your interest by emailing Ella Shaw, HR Advisor recruitment@s-norton.com

Alternatively, please post your covering letter and CV to:

Ella Shaw, S. Norton, Tenax Road, Trafford Park, Manchester M17 1JT

POSTED: JANUARY 2024.

NO AGENCIES PLEASE.