



Document Ref:	OCD 107
Revision No:	1

Sustainable Procurement Policy

S Norton & Co Ltd prides itself on being a responsible recycler. As such we are committed to ensure that we understand and manage the economic, environmental and social impacts of our operations through delivering where possible, sustainable solutions.

The policy aims to incorporate economic, environmental and social considerations into the decision-making process by our staff and partners.

S Norton & Co Ltd will aim to:

- Work in partnership and support our suppliers to continually improve our sustainability performance
- Engage with and encourage suppliers and contractors to develop a proactive approach to delivering sustainable solutions
- Identify and review the risks and environmental impacts associated with the products and services we procure
- Consider and evaluate costs over the life cycle of a product or service prior to purchase
- Seek to minimise the use of energy and natural resources and maximize the use of renewable energy sources where possible
- Use and dispose of goods in an environmentally responsible way and where possible, consider reusing, substituting and recycling as sustainable options
- Work with our suppliers and contractors to minimise safety incidents across all our sites
- Be ethical in our business practices when dealing with our suppliers and contractors

We acknowledge that improving our procurement performance is an ongoing process and that our suppliers and contractors play a key role in our aim to become more sustainable.

We expect our suppliers and contractors to support our approach to continually improve our performance through the selection of sustainable solutions and products, innovative approaches and employing best practice to achieve our objectives and targets.

This policy will be monitored and reviewed annually.

Director: *M Norton*

Date: 14/02/2019